

Village of Glen Park
642 Main St
Glen Park, NY 13601

Board of Trustees
November 6, 2023

Minutes

Mayor Macaulay called the meeting to order at 6:00 PM.

Present: Mayor Stephen Macaulay, Trustee Shane Wisner, Trustee Joan Postorino, Trustee Larry Brown, Trustee Barbara Washer, DPW Supervisor and Fire Chief Ralph Skinner II and Treasurer/Deputy Clerk Renee Kolb.

Zoning permit 2023-4 from Agustin Alvarado, 104 Glen St, for a shed was presented. After a discussion Shane Wisner motioned and Larry Brown seconded to table the permit because Trustee Larry Brown is going to speak with Mr. Alvarado.

Clerk Constance Hoard entered the meeting at 6:10 PM.

On October 16, 2023 Jefferson County Fire Prevention and Building Code Office, 175 Arsenal St, Watertown, issued to Laurentian Brokers LLC (formerly known as John Kellogg), 280 Bartlett Point Rd, Clayton, NY 13624 for 680 Main St., parcel #73.73-1-7 the following violations: Unsafe Structure, Stop Work Order, Notice of Violation and an Order to Remedy Violation. A copy of these violations is attached. Per the Jefferson County Code Enforcement Officer, Cody Higgins, the conditions found were the following: "insulation, demolished lumber and various other debris scattered across property" and "no glass in window openings, door is open to outside and one exterior wall demolished down to studs, exposing interior to outside" and "Demolition of building has commenced without a valid Demolition permit". After a discussion Larry Brown motioned and Barb Washer seconded for the Treasurer/Deputy Clerk to send a letter to Mr. Kellogg giving a 30-day notice to correct the issues listed above by removing the debris surrounding the property, secure the property to be deemed safe according to Jefferson County Fire Prevention and Building Code Office and /or demolish and removal of the structure and debris. After 30 days if the corrective action has not been completed the Village will turn this matter over to Village Attorney David Geurtsen to begin the process for the building to be demolished and any and all expenses to be levy on the owner's property taxes.

The fire department had nothing to report.

The DPW had nothing to report.

Shane Wisner motioned and Joan Postorino seconded to accept the October Treasurer's report.

Treasurer/Deputy clerk Renee Kolb presented an account of the unpaid property taxes in the amount of \$3,261.43. Shane Wisner motioned and Joan Postorino seconded to relevel the unpaid property taxes as of October 31, 2023 to Jefferson County. A copy of which is attached.

Treasurer reminded everyone about the mandatory training for harassment and discrimination and workplace violence should be completed by year's end. If anyone received those training at their place of employment, the Village allows it with a copy of the certificate of completion given to the Village.

Treasurer passed out a preliminary copy of the December newsletter to the Board with a deadline of November 18 for additions, deletions or changes.

Joan Postorino motioned and Barb Washer seconded to pay the following audited and approved abstracts:

General 5B	\$29,384.64	General 6A	\$21,137.54
Sewer 5B	3,534.17	Sewer 6A	566.42
Water 5B	157.60	Water 6A	266.00

October's wage summary was also signed by all Board members and Clerk Hoard with one copy each for the Clerk and Treasurer.

Joan Postorino motioned and Barb Washer seconded to pay the following abstracts from September that were audited and approved, but no motion made:

General 4B	\$27,713.66	General 5A	\$16,451.14
Sewer 4B	522.21	Sewer 5A	181.29
Water 4B	107.70	Water 5A	522.64
Debt Service 4B	30,419.00		

Clerk Hoard requested a list of firefighters from Chief Ralph Skinner for the thank you Christmas letters to be sent out in December.

There being no further business before the meeting Larry Brown motioned and Barbara Washer seconded to adjourn at 6:40 PM.

Respectfully Submitted,



Renee Kolb

Treasurer/Deputy Clerk