

Minutes of Meeting of the Board of Trustees of the Village of Glen Park held on November 2, 2020. The meeting was held at the Municipal Complex, 642 Main Street, Glen Park. Mayor Stephen Macaulay called the meeting to order at 6 pm. All present had masks on for this meeting and were social distanced.

ROLL CALL: 1) MAYOR STEPHEN MACAULAY, 2) TRUSTEE SHANE WISNER, 3) TRUSTEE JOAN POSTORINO, 4) TRUSTEE ROBERT WASHER 5) DPW SUPERVISOR AND GLEN PARK FIRE DEPARTMENT CHIEF RALPH SKINNER, 6) TREASURER RENE'E KOLB, and 7) VILLAGE CLERK CONSTANCE G. HOARD.

Upon motion made by Joan Postorino, seconded by Shane Wisner, the reading of the minutes was dispensed with and the minutes of the organizational meeting held on October 5, 2020 were accepted, with any corrections, as presented by Village Clerk Constance G. Hoard. CARRIED.

Police Officer Larry Jobson was not present for the meeting. Police Officer left a copy of his monthly report for October, 2020 for filing with Village Clerk Constance G. Hoard.

Glen Park Fire Department Chief Ralph Skinner gave an oral report.

Mayor Stephen Macaulay reported on a joint meeting of the Village Boards of the Village of Brownville and Village of Glen Park at the Brown Mansion, Brownville, New York scheduled for 7 p.m. on Monday, November 9, 2020 concerning the Village of Glen Park joint water service contract with the Village of Brownville.

DPW Supervisor Ralph Skinner gave an oral report.

Treasurer Rene'e Kolb presented Treasurer's Monthly Report for the month of October, 2020. Upon motion made by Joan Postorino, seconded by Robert Washer, Treasurer's Report is hereby accepted as presented. CARRIED.

Following a discussion concerning notification to residential water customers regarding water service termination moratorium, upon motion made by Shane Wisner, seconded by Joan Postorino, Village Clerk Constance G. Hoard may attach a copy of the Notification prepared by Treasurer Rene'e Kolb to the Winter 2020 Newsletter when is available. A copy of the notification is attached and made a part of these minutes. CARRIED.

Treasurer Rene'e Kolb presented for discussion and approval **Unpaid Property Taxes in the Towns of Brownville and Pamela as of October 31, 2020 to be re-levied to Jefferson County.** Upon motion made by Shane Wisner, seconded by Joan Postorino, the above re-levy in the amount of \$4050.91 was approved. A

copy of the re-levy will be attached and made a part of these minutes when available. CARRIED.

Following a discussion at the October 5, 2020 meeting, a motion was made by Shane Wisner, seconded by Larry J. Brown at that meeting. Utility fee schedules as indicated by print out which had been placed on website by Mayor Stephen Macaulay were discussed further and **Self-certification Form, along with Deferred Payment Agreement due to COVID 19 Pandemic Form** prepared by Treasurer Rene'e Kolb were discussed. Following a further discussion at this meeting, Treasurer Rene'e Kolb asked to change the wording in the newly adopted **Deferred Payment Agreement** and self-certification forms from "resident to property owner". The reason is due to "resident" could include tenants and the Village does not bill tenants, just property owners. Upon motion made by Shane Wisner, seconded by Joan Postorino, the Village of Glen Park authorizes Treasurer Rene'e Kolb to make the changes as requested. A copy of the Amended Deferred Payment Agreement and self-certification forms will be attached when presented by Treasurer Rene'e Kolb and will be made a part of the minutes of this meeting. CARRIED.

Following discussion concerning two sheds being placed on properties without the required Application for Zoning Permit from the Village of Glen Park. Trustees requested that letters be sent to the owners of property of Daniel Kiblin , 504 Main Street, Glen Park and Jason & Jennifer Bice, 686 Main St. Glen Park, The storage sheds were placed upon the properties without a zoning permit application being completed, recommendation by the DPW Supervisor and permit fees of \$10.00 for each property tendered to the Treasurer Rene'e Kolb. Copies of the letters are attached and made a part of these minutes.

Upon motion made by Shane Wisner, seconded by Robert Washer, Treasurer Rene'e Kolb is authorized to pay all verified bills as authorized, evidenced by the bills, for each abstract approved by auditors (Trustee Shane Wisner and Mayor Stephen Macaulay) when presented by Treasurer Rene'e Kolb. The original abstracts will then be delivered by Treasurer Rene'e Kolb for review by Glen Park Board of Trustees and signed by them, dated the date of their individual signatures, and presented when available to Village Clerk Constance G. Hoard who will direct payment of the bills, a copy placed into Village Clerk Constance G. Hoard's files and the originals will be returned to Treasurer Rene'e Kolb for placement of an original of each abstract in her files:

Abstract General 5B	20290.35	
Abstract Sewer 5B	358.08	
Abstract Debt Service 6A	9949.00	
Abstract Sewer 6A	905.90	
Abstract Water 6A	72.77	CARRIED.

Village Clerk Constance G. Hoard reported that she will be required to publish a notice designating the offices to be filled and the terms thereof (named two trustees for two years each) for the Village Election to be held Tuesday, March 16, 2021 at the Fire Building, 630 Main Street, Glen Park New York from 12 noon to 9 p.m. Village Clerk Constance G. Hoard will also place an article in the Winter issue of the Glen Park Newsletter giving the filing dates for Village Election.

There being no further business before the meeting, upon motion made by Shane Wisner, seconded by Joan Postorino, the meeting was adjourned at 6:30 p. m.
CARRIED.

Respectfully submitted,

CONSTANCE G. HOARD
Village Clerk