

Minutes of regular meeting of the Board of Trustees of the Village of Glen Park held on March 2, 2020. The meeting was held at the Municipal Complex, 642 Main Street, Glen Park. Mayor Stephen Macaulay called the meeting to order at 6 p.m.

ROLL CALL: MAYOR STEPHEN MACAULAY, TRUSTEES DANIEL MUNSON, JOAN POSTORINO, SHANE WISNER and ROBERT WASHER, DPW SUPERVISOR RALPH SKINNER, TREASURER RENE'E KOLB and VILLAGE CLERK CONSTANCE G. HOARD.

Upon motion made by Daniel Munson, seconded by Joan Postorino, the minutes were accepted as presented by Village Clerk Constance G. Hoard. CARRIED.

Mayor Stephen Macaulay reported that Police Officer Larry Jobson was not personally available for this meeting but he could be reached by e-mail to answer any questions. Police Officer Larry Jobson left monthly reports for January and February, 2020 for review by the Board of Trustees and filing by Village Clerk Constance G. Hoard.

Glen Park Fire Department Fire Chief Ralph Skinner reported that at the present time, Zumba uses the Glen Park Fire Building facilities two to three times a month.

Mayor Stephen Macaulay presented to the Board of Trustees and DPW Supervisor Ralph Skinner, for discussion, a letter with an attached Property Schedule from Karen Buckley, NYMIR Vice President of Marketing for New York Municipal Insurance Reciprocal dated February 19, 2020, a copy of which is attached and made a part of these minutes:

**“...NYMIR is finalizing the appraisal process to assess your municipality’s buildings with valuations exceeding \$50,000. In addition all structures affiliated with Waste Water Treatments Plants and Water Filtration operations will be assessed.. The primary purpose of this visit is to assist subscribers with establishing appropriate property values for insurance purposes. NYMIR has partnered with CBIZ Valuation Group, LLC who has been providing property insurance valuation services for over 30 years. The process is performed on a cyclical basis and your entity has been selected for inclusion this year. You will be contacted within the next few weeks to schedule a site visit by a CBIZ staff member.**

**Prior to the visit, the following will be needed to better facilitate the visit:**

**Primary liason to provide access to your facilities.**

**Access to recent (past 5 years) construction cost information (if readily available)**

**Review of your municipality's up-to-date statement of values (attached to this letter.)**

**Once the appraisal is completed and reviewed, NMIR's underwriting department will update building values on your policy accordingly. These valuations may affect your property premiums."**

Board of Trustees' had a discussion concerning the estimate of the tentative budget for the fiscal year 2020-2021. Upon motion made by Daniel Munson, seconded by Shane Wisner, a legal notice will be placed in the Watertown Daily Times scheduling a public hearing of the budget at 5:30 p.m. to 6 p.m. April 6, 2020, following the public inspection of the proposed budget at the Village Clerk's Office, 116 East Main Street, Brownville, NY. until 5 p.m. on April 6, 2020. CARRIED

DPW Supervisor Ralph Skinner reported on work done at the Vacuum Station, 801 Main Street, Glen Park. They replaced pump with a rebuilt one, and purchased a filter kit with a cost of \$869.00 which kit should be changed each year. DPW Supervisor Ralph Skinner will get more information on this matter.

Treasurer Rene'e Kolb stated that she did not have the (DANC) Development Authority of North Country's rate yet.

DPW Supervisor Ralph Skinner reported the overhead door for the dump truck will be fixed the next day.

DPW Supervisor Ralph Skinner requested one 40 hour overtime check. Upon motion made by Robert Washer, seconded by Joan Postorino, Treasurer Rene'e Kolb is authorized to issue one-40 hour overtime check to DPW Supervisor Ralph Skinner. CARRIED.

Following a discussion of the present condition of property at 306 Main Street, Glen Park, now owned by Mr. And Mrs. Daniel Buckley, who reside at 712 Main Street, Glen Park, a letter inquiring about their intentions will be sent to present owners stating the concern the members of the Board of Trustees have that the property is becoming a health and safety issue and requesting a reply from the owners to the Board of Trustees concerning this matter. A copy of the letter is attached and made a part of these minutes.

Treasurer Rene'e Kolb presented **Utilities Warrant** for period from **November 15, 2019 to February 12, 2020** for Board of Trustees' approval and Village Clerk Constance G. Hoard's filing with the minutes. Upon motion made by Shane Wisner, seconded by Joan Postorino, Mayor Stephen Macaulay is authorized to execute **Utilities Charges Warrant** prepared by Treasurer Rene'e Kolb, with invoice date of March 1, 2020, the last column thereof opposite their respective

names, in the same manner as prescribed for the collection of property taxes, in the amounts of:

**\$ 6,194.01- Water**  
**18,579.02- Sewer**  
**6,052.00- DANC**  
**147.49- Miscellaneous**

**\$30,972.52 Total Warrant CARRIED**

Treasurer Rene'e Kolb presented Treasurer's Report for February, 2020 for review by the Board of Trustees. Upon motion made by Joan Postorino, seconded by Robert Washer, the Treasurer's Report was accepted as presented. CARRIED.

Upon motion made by Daniel Munson, seconded by Joan Postorino, Treasurer Rene'e Kolb is authorized to pay all verified bills as authorized, evidenced by the following abstracts, along with check detail, for each abstract approved by auditors (Trustee Danniell Munson and Mayor Stephen Macaulay) at the meeting, and which will be then reviewed by Glen Park Board Board of Trustees when presented by Treasurer Rene'e Kolb and signed and dated the date of their individual signatures on the abstracts and presented then to Village Clerk Constance G. Hoard and Treasurer Rene'e Kolb for their files:

Abstract General 8B	9968.93	
Abstract Sewer 8B	410.83	
Abstract Water 8B	40.33	
Abstract General 9A	16748.79	
Abstract Sewer 9A	750.60	
Abstract Water 9A	166.10	CARRIED

There being no further business before the meeting, upon motion made by Robert Washer, seconded by Shane Wisner, the meeting was adjourned.

Respectfully submitted,

CONSTANCE G. HOARD  
Village Clerk

