

Minutes of Regular Meeting of the Board of Trustees of the Village of Glen Park held on June 1, 2020. The meeting was held at the Municipal Complex, 642 Main Street, Glen Park. Mayor Stephen Macaulay called the meeting to order at 6 pm. All present had masks on for this meeting.

ROLL CALL: 1) MAYOR STEPHEN MACAULAY, 2) TRUSTEES DANIEL MUNSON, 3) JOAN POSTORINO, 4) SHANE WISNER, AND 5) ROBERT WASHER, 6) DPW SUPERVISOR 6) RALPH SKINNER, 7) GREGORY PARKINSON, SON OF PHYLLIS PARKINSON, deceased owner of 107 Glen Street, Glen Park, NY, 8) RICARDO CRESPO, owner of 606 Main Street, Glen Park, NY, 9) TREASURER RENE'E KOLB and 10) VILLAGE CLERK CONSTANCE G. HOARD.

Upon motion made by Daniel Munson, seconded by Joan Postorino, the reading of the minutes be dispensed with and the minutes were accepted as presented by Village Clerk Constance G. Hoard. CARRIED.

Gregory Parkinson presented a hand-written letter, a copy of which is attached and made a part of these minutes, from Lori Freeman, Amy Schultz, Gregory Parkinson and Cathy Nadelen, members of the Family of Phyllis Parkinson. The letter was with regard to problems had with the meter pit at 107 Glen Street, Glen Park during the period from March, 2019 until June 1, 2020. After a discussion on the matter, a motion was made by Robert Washer, seconded by Joan Postorino, the Village of Glen Park agreed that a refund is due in an amount of \$54.81 as per calculation prepared by Treasurer Rene'e Kolb, a copy of which is attached and made a part of these minutes. CARRIED.

Upon motion made by Daniel Munson, seconded by Robert Washer, the refund of \$54.81 as calculated may be applied to the water/sewer invoice for 107 Glen Street, Glen Park, NY dated June 1, 2020. CARRIED. Gregory Parkinson exited meeting at 6:05 p.m.

Ricardo Crespo, owner of 606 Main Street, Glen Park, NY appeared concerning water bill which will appear on the invoice dated June 1, 2020. The water bill included water used to fill his swimming pool. Mr. Crespo was informed that a request for meter reading should be made before filling his swimming pool. Mr. Crespo exited meeting at 6:08 p.m.

Glen Park Fire Department Chief Ralph Skinner reported on the success of the chicken BBQ held on May 16, 2020. They were able to sell all of the food in 25 minutes. Unfortunately, the Frank Postorino Golf Tournament was cancelled.

Glen Park Fire Department Chief Ralph Skinner reported that the 2000 Freightliner with the Hesse body will need to be replaced. Fire Dept is currently

seeking prices on several options to repair/replace vehicle. They have received quote from Jerome Fire Equip for replacement truck with rescue style body for \$270,000. The Glen Park Fire Department will be asking for quotes from Hesse on replacing the current box and using the present chassis or rehabbing the current box. The box that is currently in use, has substantial corrosion that is effecting the structural integrity and safety of the truck. The Glen Park Fire Department will also be requesting quotes for a replacement pumper and a quote for a mini pumper for comparison. Glen Park Fire Department Chief Ralph Skinner asked the Village Board for financial support whichever route is decided upon.

The Glen Park Fire Department elections will take place on June 2, 2020.

Mayor Stephen Macaulay reported that the following Applications for Zoning Permit were presented by Treasurer Rene'e Kolb for discussion:

- 119 Woodlawn Avenue, Glen Park- fence
- 101 Woodlawn Avenue, Glen Park- fence
- 304 Main Street, Glen Park - #1 accessory building
- 304 Main Street, Glen Park - #2 accessory building
- 104 Superior Street, Glen Park – fence
- 314 Main Street, Glen Park –fence

Following the Board of Trustees' discussions on each of the Applications for Zoning Permits, the following decisions were made:

119 Woodlawn Avenue, Glen Park – fence – Upon motion made by Daniel Munson, seconded by Joan Postorino, the application was granted. CARRIED.

101 Woodlawn Avenue, Glen Park – fence – Upon motion made by Joan Postorino, seconded by Daniel Munson, the application was granted. CARRIED.

304 Main Street, Glen Park #1 accessory building – Upon motion made by Daniel Munson, seconded by Joan Postorino, the application was granted. CARRIED

304 Main Street, Glen Park #2 accessory building – Upon motion made by Robert Washer, seconded by Daniel Munson, the application is granted that there is 8 feet setback from back property line and #2 accessory building has to be 8 feet from rear property line. CARRIED.

104 Superior Street, Glen Park – fence - Upon motion made by Robert Washer, seconded by Daniel Munson, the application was granted. CARRIED.

314 Main Street, Glen Park – fence. Upon motion made by Daniel Munson, seconded by Joan Postorino, the application was granted. CARRIED.

Copies of the Applications for Zoning Permits submitted to the Board of Trustees for approval will be attached and made a part of these minutes after receipt by Village Clerk Constance G. Hoard.

DPW Supervisor Ralph Skinner reported that Gravely lawn mower was not running correctly and DPW Supervisor Ralph Skinner adjusted valves. Parts are becoming obsolete on that mower. No dealer in the area carries Gravely. The cost for a new mower would be \$9,500.00 up to \$10,000.00.

Treasurer Rene'e Kolb stated that the Treasurer's Report is not available at this meeting. Upon motion made by Joan Postorino, seconded by Daniel Munson, the Board of Trustees will discuss Treasurer's Report for the month of May, 2020 when presented to the Board of Trustees by Treasurer Rene'e Kolb. CARRIED

At the May 4, 2020 meeting, upon motion made by Daniel Munson, seconded by Joan Postorino, Treasurer Rene'e Kolb was authorized to pay all verified bills as authorized, evidenced by the following abstracts Abstracts General 12A, Abstract Sewer 12A, and Abstract Water 12A, along with check detail, for each abstract approved by auditors (Trustee Daniel Munson and Mayor Stephen Macaulay) at that meeting, These abstracts when presented had the incorrect payroll certification at the bottom of the form. As a result of this, Treasurer Rene'e Kolb presented the following corrected Abstracts 12A to Board of Trustees with the request that their signatures be dated May 4, 2020:

Abstract General 12A	15409.84
Abstract Sewer 12A	1131.79
Abstract Water 12A	169.71.

Upon motion made by Daniel Munson, seconded by Joan Postorino, Treasurer Rene'e Kolb is authorized to pay all verified bills as authorized, evidenced by the bills, for each abstract approved by auditors (Trustee Daniel Munson and Mayor Stephen Macaulay) when presented by Treasurer Rene'e Kolb. Village Clerk Constance G. Hoard will direct payment of the bills for the following abstracts and file one copy for her files. The original abstracts will then be delivered to Treasurer Rene'e Kolb for review by Glen Park Board Board of Trustees and signed by them, dated the date of their individual signatures and returned to Treasurer Rene'e Kolb for placement in her files:

Abstract General 12B	25,232.91	
Abstract Sewer 12B	4,331.00	
Abstract Water 12B	287.74	
Abstract General 1A	4,748.01	
Abstract Sewer 1A	70.00	
Abstract Water 1A	25.00	CARRIED

Mayor Stephen Macaulay presented the following resolution concerning water and sewer rates which were changed within the budget adopted April 6, 2020. Upon motion made by Joan Postorino, seconded by Daniel Munson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED by the Board of Trustees of the Village of Glen Park that the following quarterly water rents schedule for all properties being served by the Village Water System is hereby adopted as of June 1, 2020 invoice:

1. The quarterly charge for the use of water shall be computed as follows:

- A) The first 7500 gallons of water used or any part thereof \$21.00
- B) Each additional 1000 gallons or any part thereof \$ 3.45
- C) Sewer 3.50 times the water charge

2. In addition, the owner of each property served during any quarter shall at the beginning of each quarter meet the obligation for payment established in the water service agreement between the Village of Glen Park and the Village of Brownville. The initial charge due July 1, 1998 was \$17.48 per property. The rate will be presently \$33.32 per property. The Village of Brownville collects the charge and then disburses the charge which is for debt service, equipment and maintenance, to DANC (Development Authority of North Country).

3. The quarterly billing cycles and payment dates shall be as follows:

<u>Quarter</u>	<u>Payment Due By Date</u>
December 1 through February 28	April 1
March 1 through May 31	July 1
June 1 through August 31	October 1
September 1 through November 30	January 1

In the event that the utilities rents and any other charges are not paid by **Payment Due by Date**, the Treasurer shall assess a penalty of 10% to the outstanding balance. In the event that the utilities rents are not paid within 30 days after the first **Payment Due by Date**, the Treasurer shall charge and assess an interest charge of 1% per month, or any part thereof, on the outstanding principal balance. Any hookup fees, penalties, interest or other charges so assessed shall become part of the utilities rent owed. All utilities rents, penalties and accrued interest

remaining due and unpaid at the time the annual Village tax levy is made shall be included therein pursuant to the General Municipal Law, levied against the property served and shall be collected and enforced with and in the same manner and at the same time as other Village taxes.

4. The Department of Public Works is directed to terminate and disconnect service to any property that is delinquent in the payment of water rents for more than 60 days after the **Payment Due By Date**.

5. There shall be a reinstatement of service charge of \$50.00 for any property disconnected or terminated from water service pursuant to paragraph 4 above, payable to the Village Treasurer, in cash, money order or bank checks, together with all outstanding and past due water rents prior to the Department of Public Works reinstating water service.

6. This Resolution and Schedule of Water Rents supplements the Resolution dated March 30, 1998 , June 1, 1998, November 2, 1998, July 10, 2000, May 5, 2003, June 7, 2004, May 7, 2007, February 4, 2008, and April 4, 2016, July 1, 2019 to provide for the Village's contractual obligations.

Dated: June 1, 2020

Introduced by: Mayor Stephen Macaulay  
Motion made by Trustee Joan Postorino  
Seconded by: Trustee Daniel Munson

Voting aye:

Mayor Stephen Macaulay  
Trustee Daniel Munson  
Trustee Joan Postorino  
Trustee Shane Wisner  
Trustee Robert Washer

NAY: NONE

ABSTAIN: NONE

ABSENT: NONE CARRIED.

Treasurer Rene'e Kolb presented **Utilities Warrant** for period from **February 13, 2020 to May 12, 2020** for Board of Trustees' approval and Village Clerk Constance G. Hoard's filing with the minutes. Upon motion made by Shane Wisner, seconded by Robert Washer, Mayor Stephen Macaulay is authorized to

execute **Utilities Charges Warrant** prepared by Treasurer Rene'e Kolb, with invoice date of June 1, 2020, the last column thereof opposite their respective names, in the same manner as prescribed for the collection of property taxes, in the amounts of:

**\$ 6,021.42- Water**

**19,014.11- Sewer**

**5,930.96- DANC**

**147.49- Miscellaneous**

**\$31,113.98- Total Warrant** CARRIED\*\*

\*\*This Utilities Warrant will be changed at the next Board Meeting due to the refund of \$54.81 concerning water/sewer invoice dated March 1, 2020 to be applied to the water/sewer invoice for 107 Glen Street, Glen Park, NY dated June 1, 2020 on a motion made by Daniel Munson, seconded by Robert Washer earlier this meeting. CARRIED.

Treasurer Rene'e Kolb presented the 2020 Municipal Clerks Honor Roll sponsored by General Code showing Treasurer's nomination of Village Clerk Constance G. Hoard for this honor roll. A copy of the Municipal Clerks Honor Roll, along with Treasurer's Rene'e Kolb's nomination is attached and made a part of these minutes.

Historian Constance G. Hoard, in celebration of the Village of Glen Park website's activation on May 20, 2020, read the letter dated Christmas 1994 Mayor Stephen Macaulay had written at the time each household in the village received two copies of History of the Village of Glen Park 1970-1994. The books were hand-delivered to their homes by Lori Macaulay, wife of Mayor Stephen Macaulay and Constance G. Hoard, wife of author C. Gerard Hoard during the 1994 Christmas season. History of the Village of Glen Park 1970-1994 was a gift to the Village of Glen Park from Michael Tucker of Glen Park Associates. Glen Park Associates was a joint venture on the Glen Park Hydro between Mercer Companies of Albany NY and Edgewater Development Company Inc. of Syracuse, NY, The book was written to celebrate the Village of Glen Park's 100th anniversary of its incorporation as a village. The Village of Glen Park voted at an election held December 29, 1893 at the office of the C. R. Remington & Son Company Office to become a village. A copy of the Mayor Stephen Macaulay's letter is attached and made a part of these minutes.

Historian Constance G. Hoard, in appreciation of the efforts which Mayor Stephen Macaulay put forth in activating the website, gave Mayor Stephen Macaulay a copy of the History of the Village of Glen Park for his library and gave her appreciation for the quotation from The History of the Village of Glen Park located in Chapter 5 "Coney Island of the North Country" in the History part

of the website. Historian Constance G. Hoard gave Treasurer Rene'e Kolb \$10 cash for the cost of the book.

There being no further business before this meeting, upon motion made by Shane Wisner, seconded by Daniel Munson, the meeting was adjourned.

Respectfully submitted,

CONSTANCE G. HOARD  
Village Clerk