

Minutes of Regular Meeting of the Board of Trustees of the Village of Glen Park held on July 6, 2020. The meeting was held at the Municipal Complex, 642 Main Street, Glen Park. Mayor Stephen Macaulay called the meeting to order at 6 pm. All present had masks on for this meeting.

ROLL CALL: 1) MAYOR STEPHEN MACAULAY, 2) TRUSTEES DANIEL MUNSON, 3) JOAN POSTORINO, 4) SHANE WISNER, AND 5) ROBERT WASHER, 6) RESIDENT KELLEY FAHEY, 699 Main Street, Glen Park 7) TREASURER RENE'E KOLB, and 8) VILLAGE CLERK CONSTANCE G. HOARD.

9) DPW SUPERVISOR RALPH SKINNER entered meeting at 6:01 p.m.

Kelley Fahey, owner of property at 699 Main Street, Glen Park appeared concerning location for fences within the Village of Glen Park. She was not putting up the fence as the neighbor said they were going to put up a fence. She was advised that it could be located on the property line, but an Application for a Zoning Permit would have to be submitted but there is no fee.

She questioned the Board of Trustees concerning other problems with neighbors and she was told that these were civil matters and it would be wise for her to contact an attorney.

Fire Chief Ralph Skinner gave an oral report on the repairing the box of the rescue truck for approximately \$46,000.00. The Glen Park Fire Department hopes to have one half cost picked up by the Village of Glen Park. Treasurer Rene'e Kolb stated that the Village of Glen Park's share, which is in Village of Glen Park Fire Apparatus/Equipment Fund, would be subject to referendum. Treasurer Rene'e Kolb stated to Mayor Stephen Macaulay the amount at present time would be approximately \$56,000.00

Mayor Stephen Macaulay stated that he recommends the disbursement out of the Village of Glen Park Fire Apparatus/Equipment Fund. Upon motion made by Joan Postorino seconded by Shane Wisner, the Village of Glen Park Board of Trustees agree to a disbursement from the Village of Glen Park Fire Apparatus/Equipment fund for the repair as reported by Glen Park Fire Chief Ralph Skinner. A copy of Fire Chief Ralph Skinner's report is attached and made a part of these minutes. CARRIED.

Mayor Stephen Macaulay reported on a letter from Department of Motor Vehicles concerning Leonard Boyce's location on Main Street, Glen Park in a zoning district within the Village. Treasurer Rene'e Kolb was given the original letter for information in order to give the Board of Trustee's response that it was in Neighborhood Residential Zone, but that it was grandfathered in that zone. When Mr. Boyce purchased the property, there was a business similar to his business in place. A copy of the letter will be attached and made a part of these minutes upon receipt from Treasurer Rene'e Kolb.

DPW Supervisor Ralph Skinner reported on an inspection by AirVac concerning the Vacuum Station, 801 Main Street, Glen Park. DPW Supervisor Ralph Skinner reported that on June 23, 2020 Air Vac Rep and reps from Koester Associates, the local dealer for Air Vac visited the Vacuum Station. They discussed our waste collection system and if there were any specific

problems we needed addressed. Later, they went to the Vacuum Station for a tour. They discussed how long our pumps are running and if we have had any problems. They stated our pumps look to be in good shape and commented on how low our run-time is. They also commented on how clean our facility was.

Trustee Joan Postorino raised the question of what could be done regarding numerous unlicensed autos in the Village of Glen Park. Treasurer Rene'e Kolb reported that Tom Johnston was still holding position of Code Enforcement Officer as we never received a resignation. Treasurer Rene'e Kolb was authorized by Mayor Stephen Macaulay to mail a letter to Mr. Johnston releasing Mr. Johnston of his service. Attached will be a copy of that letter when available.

Trustee Daniel Munson reported on a couch placed curbside at the premises owned by Joseph and Carol Compo at 522-524 Main Street, Glen Park. A letter will be written by Village Clerk Constance G. Hoard requesting that the furniture be removed from the curbside.

Treasurer Rene'e Kolb presented Treasurer's Reports for the months of May, 2020 and June, 2020 for approval. Upon motion made by Shane, Wisner, seconded by Robert Washer, Treasurer's Reports for the months of May, 2020 and June 2020 are approved as presented.
CARRIED

Treasurer Rene'e Kolb presented **Revised Utilities Charges Warrant for the period of February 13, 2019 to May 12, 2020** in the amounts of:

\$ 6,009.24 water
18,971.48 sewer
5,930.96 DANC
<u>147.49 Miscellaneous</u>
<u>\$31,059.17 Total Warrant</u>

Revision is due to the rebate of \$54.81 for water and sewer charges from invoices December 1, 2019, March 1, 2020 and June 1, 2020 for Phyllis Parkinson, 107 Glen St. due to a water leak in meter pit.

Upon motion made by Shane Wisner, seconded by Joan Postorino, Mayor Stephen Macaulay is authorized to execute Revised Utilities Charges Warrant in the total amount of \$31,059.17 authorizing Treasurer Rene'e Kolb to collect such amounts. CARRIED.

Treasurer Rene'e Kolb presented **Revised Tax Warrant** in the amounts of \$317,794.20 for general fund, \$479.79 for water and sewer relevies for a total of \$318,273.59. A copy of the Revised Tax Warrant which will be attached to these minutes reflects a reduction in revenues with regard to the hydro property in the amount of \$5,128.40, Upon motion made by Shane Wisner, seconded by Joan Postorino, Treasuruer Rene'e Kolb is authorized to collect amounts shown on **Revised Tax Warrant** when presented. CARRIED.

Treasurer Rene'e Kolb reported that the report to the New York State Comptroller (Annual Update Document (AUD) or also known as annual report was filed and Legal Notice of filing placed by her under Public Notices with Watertown Daily Times.

Mayor Stephen Macaulay reported that a permit must be applied for any swimming pool up from 24 inches in depth.

It was reported that tree limbs had been placed curbside at property owned by Fleissner Living Trust, 215 Glen Street, Glen Park. Village Clerk Constance G. Hoard was requested to send a letter informing owner of the procedure of taking tree limbs and other green waste, along with electronic equipment, to the Town of Brownville Transfer Site, Game Farm Road, Brownville, NY with operating hours, along with a card issued to enable the disposal of these items during 2020. A copy of the letter sent is attached and made a part of these minutes.

Resident Kelley Fahey exited meeting at 6:35 p.m.

Police Officer Larry Jobson left his reports for the months of May 2020 and June 2020 for review by the Board of Trustees and filing with Village Clerk Constance G. Hoard.

Treasurer Rene'e Kolb presented **Wage Summary for the month of May, 2020** certified by Village Clerk Constance G. Hoard on June 1, 2020 in the amount of \$15,316.93 and signed by members of the Board of Trustees on May 31, 2020 (Mayor Stephen Macaulay) and June 1, 2020 (Trustees Robert Washer, Daniel Munson, Shane Wisner and Joan M. Postorino). A copy of this Wage Summary will be presented to Village Clerk Constance G. Hoard for filing when available.

Treasurer Rene'e Kolb presented **Wage Summary for the month of June, 2020** certified by Village Clerk Constance G. Hoard on July 6, 2020 in the amount of \$20,846.28 signed by members of the Board of Trustees on July 5, 2020 (Mayor Stephen Macaulay) and July 6, 2020 (Trustees Daniel Munson, Joan Postorino, Robert Washer and Shane Wisner) A copy of this Wage Summary will be presented to Village Clerk Constance G. Hoard for filing when available.

Upon motion made by Daniel Munson, seconded by Joan Postorino, Treasurer Rene'e Kolb is authorized to pay all verified bills as authorized, evidenced by the bills, for each abstract approved by auditors (Trustee Daniel Munson and Mayor Stephen Macaulay) when presented by Treasurer Rene'e Kolb. The original abstracts will then be delivered to Treasurer Rene'e Kolb for review by Glen Park Board Board of Trustees and signed by them, dated the date of their individual signatures, and presented to Village Clerk Constance G. Hoard who will direct payment of the bills, a copy placed into Village Clerk Constance G. Hoard's files and originals will be returned to Treasurer Rene'e Kolb for placement of an original of each abstract in her files:

Abstract General 1B	21,388.17
Abstract Sewer 1B	863.08
Abstract Water 1B	278.08
Abstract General 2A	9,646.50
Abstract Sewer 2A	12,523.69

Abstract Water 2A

9,894.65

CARRIED

There being nothing further business before the meeting and the reading of the minutes for information being dispensed with, upon motion made by Daniel Munson, seconded by Robert Washer, the meeting was adjourned at 6:40 p.m. CARRIED

Respectfully submitted,

CONSTANCE G. HOARD
Village Clerk