

Minutes of regular meeting of the Board of Trustees of the Village of Glen Park held on January 6, 2020. The meeting was held at the Municipal Complex, 642 Main Street, Glen Park. Mayor Stephen Macaulay called the meeting to order at 6 p.m.

ROLL CALL: MAYOR STEPHEN MACAULAY, TRUSTEES DANIEL MUNSON, JOAN POSTORINO, SHANE WISNER and ROBERT WASHER, DPW SUPERVISOR RALPH SKINNER, POLICE OFFICER LARRY JOBSON, TREASURER RENE'E KOLB and VILLAGE CLERK CONSTANCE G. HOARD.

Upon motion made by Daniel Munson, seconded by Joan Postorino, the minutes were accepted as presented by Village Clerk Consance G. Hoard. CARRIED.

Police Officer Larry Jobson presented, for filing with Village Clerk Constance G. Hoard, monthly report for October, 2019 for filing. The an abbreviated monthly report for November, 2019 and December, 2019 was presented for filing and will be completed in full by the end of January, 2020. Police Officer Larry Jobson stated that he would be out of town January 16 to 26, 2020.

Mayor Stephen Macaulay presented ambulance contract for review between Township of Brownville, Villages of Brownville, Glen Park and Dexter, hereafter to be referred to as the Township of Brownville and Guilfoyle Ambulance Service commencing January 1, 2020 and ending December 31, 2020. The amount of the contract, based on 2010 year census population of 502 for the Village of Glen Park, is \$2,400.00. Upon motion made by Joan Postorino, seconded by Robert Washer, Mayor Stephen Macaulay is authorized to sign said contract as of December 11, 2019. CARRIED.

DPW Supervisor Ralph Skinner had no report. DPW Supervisor Ralph Skinner did state The Village of Glen Park did receive the 60" Snow V blade, 7 Pin, Part No. 7104861 per Product Quotation plow authorized from Bobcat of Watertown on November 4, 2019.

Treasurer Rene'e Kolb presented Treasurer's Report for December, 2019 for review. Upon motion made by Joan Postorino, seconded by Robert Washer, the Treasurer's Report was accepted as presented. CARRIED.

Treasureer Rene'e Kolb presented for review Survey, Report and Recommendations, page 1-3 report from New York Municipal Insurance Reciprocal, 12 Metro Park Suite 104, Colonie, NY 12205-1139, Attn. Michelle Leroux, Risk Control Specialist.

Following discussion on the items placed in the Survey, Village Clerk Constance G Hoard presented Citizen Action Report File indicating the Village of Glen Park had been maintaining a file since 1997. Village Clerk Constance G. Hoard

brought the Citizen Action Report File to the meeting for review by the Board of Trustees. The file had been in her office and unfortunately, Village Clerk Constance G. Hoard had not been contacted at the time the Survey, Report and Recommendations before it was sent to the Village of Glen Park.

A copy of the original Survey, Report and Recommendations, page 1-3 from New York Municipal Insurance Reciprocal, 12 Metro Park Suite 104, Colonie, NY 12205-1139, Attn. Michelle Leroux, Risk Control Specialist, along with copy of letter sent to from New York Municipal Insurance Reciprocal, 12 Metro Park Suite 104, Colonie, NY 12205-1139, Attn. Michelle Leroux, Risk Control Specialist, showing copy of the letter sent to: Eastern Shore Associates, 101 Cayuga Street P.O. Box 480, Fulton, New York 13069, Copies of both letters and attachments are attached and made a part of these minutes.

Mayor Stephen Macaulay shared a letter from Williamson Law Book Company concerning NYS Municipal Software Programs. No decision was made by the Board of Trustees at that time. A copy of the literature is attached and made a part of these minutes.

Treasurer Rene'e Kolb asked permission to attend seminar sponsored by Tug Hill Commission at Jefferson Community College on March 26, 2020. She presented information concerning the sessions she would ask permission to attend: Employee Handbook Basics, Reserve Fund & Long Term Planning, EMS Crisis and Its Impact on Municipal Budgets and E-Mail Essentials.. Upon motion made by Shane Wisner, seconded by Robert Washer, permission was granted for her to attend the seminar sessions. CARRIED.

Village Clerk Constance G. Hoard received information from Treasurer Rene'e Kolb concerning seminars during the meeting. She stated that she didn't see any new items for Village Clerks in the information sheet at that time.

Upon motion made Shane Wisner, seconded by Joan Postorino, there will be no village registration day, pursuant to Election Law Section 15-118 (3), the resolution was originally adopted on January 3, 2000. CARRIED

Upon motion made by Shane Wisner, seconded by Robert Washer, Village Elections shall take place on Wednesday, March 18, 2020 at the Glen Park Fire Building, 630 Main Street, Glen Park, New York from Noon to 9 p.m. CARRIED

Village Clerk Constance G. Hoard disbursed blank petitions to Mayor Stephen Macaulay, and Trustees Daniel Munson and Joan Postorino, present office holders, along with amount of registered voters eligible to sign any petitions as indicated on Summary Voter Master List dated 03/12/2019 from Jefferson County Board of Elections and dates of filing the petitions with Village Clerk's Office, 116 East Main Street, Brownville, NY. Deputy Clerk Rene'e Kolb was given two additional blank petitions for use by anyone requesting petition which were to be placed on the Village Office counter.

Upon motion made by Daniel Munson, seconded by Joan Postorino, Treasurer Rene'e Kolb is authorized to pay all verified bills as authorized, evidenced by the following abstracts, along with check detail, for each abstract approved by auditors (Trustee Danniell Munson and Mayor Stephen Macaulay) at the meeting, and which will be then reviewed by Glen Park Board Board of Trustees when presented by Treasurer Rene'e Kolb and signed and dated the date of their individual signatures on the abstracts and presented then to Village Clerk Constance G. Hoard and Treasurer Rene'e Kolb for their files:

Abstract General 7B	20419.83	
Abstract Sewer 7B	757.44	
Abstract Water 7B	340.71	
Abstract General 8A	22815.92	
Abstract Sewer 8A	12479.52	
Abstract Water 8A	11498.91	CARRIED

There being no further business before the meeting, upon motion made by Daniel Munson, seconded by Robert Washer, the meeting was adjourned at 6:21 p.m.
CARRIED.

Respectfully submitted,

CONSTANCE G. HOARD
Village Clerk