

Minutes of regular meeting of the Board of Trustees of the Village of Glen Park held on December 2, 2019. The meeting was held at the Municipal Complex, 642 Main Street, Glen Park. Mayor Stephen Macaulay called the meeting to order at 6 p.m.

ROLL CALL: MAYOR STEPHEN MACAULAY, TRUSTEES DANIEL MUNSON, JOAN POSTORINO, SHANE WISNER and ROBERT WASHER, DPW SUPERVISOR RALPH SKINNER, TREASURER RENE'E KOLB and VILLAGE CLERK CONSTANCE G. HOARD.

Upon motion made by Daniel Munson, seconded by Joan Postorino, the minutes were accepted as presented by Village Clerk Consance G. Hoard. CARRIED.

Village of Glen Park Fire Department Chief Ralph Skinner presented fire contract with the Town of Pamela in the amount of \$48,805.00, an increase of \$1,500,00 from the previous one-year contract of \$47,305.00, for review and consideration. Upon motion made by Shane Wisner, seconded by Joan Postorino, the Village of Glen Park accepts the fire contract from the Town of Pamela for one year and the terms and conditions stated therein. A copy of the contract will be placed in the Town of Pamela fire contract file by Village Clerk Constance G. Hoard after Fire Chief Ralph Skinner returns a signed copy to the Town of Pamela. CARRIED.

Mayor Stephen Macaulay reported on the last meeting concerning the hydro assessment.

Mayor Stephen Macaulay presented information submitted by resident David Dasno concerning a desire to purchase land within the Village of Glen Park owned by the Village of Glen Park. Mayor Stephen Macaulay will notify David Dasno of the Board of Trustees' intentions at the time for the land in question.

At this meeting, Treasurer Rene's Kolb presented to Board of Trustees for acknowledgement the following:

- a) **Corrected Wage Summary for October, 2019** in the amount of \$16265.94, originally acknowledged by Board of Trustees on November 3 and 4, 2019, and a copy of which had been filed in the Village Clerk Constance G. Hoard's file in November, 2019;
- b) **Wage Summary for November, 2019** in the amount of \$13537.44.

Copies of **Original Wage Summary for October, 2019**, as filed with Village Clerk Constance G. Hoard, **Corrected Wage Summary for October, 2019** and **Wage Summary for November, 2019** are attached and made part of these minutes.

Treasurer Rene'e Kolb presented Treasurer's Report for review. Upon motion made by Joan Postorino, seconded by Robert Washer, the Treasurer's Report is accepted as presented. CARRIED

Treasurer Rene'e Kolb presented **Utilities Warrant** for period from **August 15, 2019 to November 14, 2019** for Board of Trustees' approval and Village Clerk Constance G. Hoard's filing with the minutes. Upon motion made by Shane Wisner, seconded by Joan Postorino, Mayor Stephen Macaulay is authorized to execute **Utilities Charges Warrant** prepared by Treasurer Rene'e Kolb, with invoice date of December 1, 2019, the last column thereof opposite their respective names, in the same manner as prescribed for the collection of property taxes, in the amounts of:

\$ 6,335.49- Water
 19,102.43- Sewer
6,120.00- DANC

\$33,557.92 Total Warrant CARRIED

Treasurer Rene'e Kolb presented for approval Budget Transfers for Fiscal Year 2019-2020 All Funds - General Fund as of December 2, 2019 to:

| Account Name: | Account # | Transfer to: | Transfer From | Orig. Bal. | Adj. Bal. |
|------------------------|-----------|--------------|---------------|------------|-----------|
| Treasurer, equipment | A1325.2 | 1300.00 | | 3500.00 | 4800.00 |
| Street Maint.equipment | A5110.2 | 3500.00 | | 0.00 | 3500.00 |
| Street Maint. | | | | | |
| Contractual exp. | A5110.4 | | 4800.00 | 85000.00 | 80200.00 |

Upon motion made by Robert Washer, seconded by Shane Wisner, Treasurer Rene'e Kolb is authorized to make the above Budget Transfers as of December 2, 2019. A copy of Budget Transfers are made a part of these minutes. CARRIED.

Treasurer Rene'e Kolb presented Application for Zoning Permit from Crossman Towing, 164 Main Street with notation from Treasurer Rene'e Kolb **"recd 11/26/19 per Joe, the sign will be attached to fence."** for **"6 x 4 Crossman Towing sign to fence alongside Main Street. Customers keep complaining that they don't see the sign on the building when they come to pick up their impounded cars/ GPS is confusing because we have same ZIP as Watertown. Sign is exactly same as the one on the building."**

Upon motion made by Shane Wisner, seconded by Joan Postorino, the Zoning Permit is hereby granted showing recommendation by DPW 11/26/2019 with fee cash paid to Treasurer Rene'e Kolb. CARRIED.

A discussion was had concerning Treasurer Rene'e Kolb's request to increase the starting balance for the Debt Service fund checking #322120007321 from \$100.00 to \$2,500.00 to avoid monthly bank service charges. The minimum required balance is \$2,500.00 for this type of account.

Upon motion made by Shane Wisner, seconded by Robert Washer, Treasurer Rene'e Kolb may increase starting balance for the Debt Service fund checking #322120007321 from \$100.00 to \$2,500.00 to avoid monthly bank service charges. The minimum required balance is \$2,500.00 for this type of account. A copy of motion in the future will be prepared by Treasurer Rene'e Kolb and Village Clerk Constance G. Hoard following receipt for filing, the motion will become a part of these minutes. CARRIED

Upon motion made by Daniel Munson, seconded by Joan Postorino, Treasurer Rene'e Kolb is authorized to pay all verified bills as authorized, evidenced by the following abstracts, along with check detail, for each abstract approved by auditors at the meeting, and which will be then reviewed by Glen Park Board Board of Trustees when presented by Treasurer Rene'e Kolb and signed and dated the date of their individual signatures and presented to Village Clerk Constance G. Hoard and Treasurer Rene'e Kolb for their files:

| | | |
|---------------------|----------|---------|
| General 6B | 9586.35 | |
| Abstract Sewer 6B | 848.87 | |
| Abstract Water 6B | 357.80 | |
| Abstract General 7A | 39395.66 | |
| Abstract Sewer 7A | 767.72 | |
| Abstract Water 7A | 1333.94 | CARRIED |

There being no further business before the meeting, the meeting was adjourned at 6:30 p.m. upon motion made by Daniel Munson, seconded by Robert Washer. CARRIED.

Respectfully submitted,

CONSTANCE G. HOARD
Village Clerk