

Minutes of Meeting of the Board of Trustees of the Village of Glen Park held on December 7, 2020. The meeting was held at the Municipal Complex, 642 Main Street, Glen Park. Mayor Stephen Macaulay called the meeting to order at 6 pm. All present had masks on for this meeting and were social distanced.

ROLL CALL: 1) MAYOR STEPHEN MACAULAY, 2) TRUSTEE SHANE WISNER, 3) TRUSTEE JOAN POSTORINO, 4) TRUSTEE ROBERT WASHER 5) TRUSTEE LARRY J. BROWN 6) DPW SUPERVISOR AND GLEN PARK FIRE DEPARTMENT CHIEF RALPH SKINNER, 7) TREASURER RENE'E KOLB, and 8) VILLAGE CLERK CONSTANCE G. HOARD.

Upon motion made by Joan Postorino, seconded by Shane Wisner, the reading of the minutes was dispensed with and the minutes of the meeting held on November 2, 2020 were accepted, with any corrections, as presented by Village Clerk Constance G. Hoard. CARRIED.

Police Officer Larry Jobson was not present for the meeting. Police Officer left a copy of his monthly report for November, 2020 for filing with Village Clerk Constance G. Hoard.

Glen Park Fire Department Fire Chief Ralph Skinner gave a verbal report on the recent Rainbow Motel fire.

DPW Supervisor Ralph Skinner gave a verbal report for the month of November, 2020 . A copy of his written report is attached and made a part of these minutes.

Treasurer Rene'e Kolb presented Treasurer's Monthly Report for the month of November, 2020. Upon motion made by Joan Postorino, seconded by Robert Washer, Treasurer's Report is hereby accepted as presented. CARRIED.

Treasurer Rene'e Kolb presented Utilities Warrant prepared by her for period from August 12, 2020 to November 12, 2020 for Board of Trustees' approval and Village Clerk Constance G. Hoard's filing with the minutes. Upon motion made by Shane Wisner seconded by Joan Postorino, Mayor Stephen Macaulay is authorized to execute Utilities Charges Warrant prepared by Treasurer Rene'e Kolb, with invoice date of December 1, 2020, the last column thereof opposite their respective names, in the same manner as prescribed for the collection of property taxes, in the amounts of:

\$ 6,548.10- Water
19,962.96- Sewer
5,964.28- DANC

\$32,175.34 CARRIED

A copy of the Utilities Warrant, along with the attachment is attached and made a part of the minutes.

Treasurer Rene'e Kolb presented budget transfer for approval of the following **Budget Transfers Fiscal Year 2019-2020:**

General Fund

12/7/2020	To	From	Orig.Bal.	Adjusted Bal.
To Retirement, Employee benefit A9010.8	7,000.00		25,000.00	32,000.00
From: Refuse Contractual Expense A8160.4		7000.00	35,000.00	28,000.00

Upon motion made by Shane Wisner, seconded by Robert Washer, The budget transfer is authorized and a copy of the budget transfer is attached and made a part of these minutes. CARRIED.

At the November 2, 2020 meeting, it was reported that two sheds had been placed on properties without the required Application for Zoning Permit from the Village of Glen Park. The Board of Trustees requested that letters be sent to the owners of properties. The storage sheds were placed upon the properties without a zoning permit application being completed, recommendation by the DPW Supervisor and permit fees of \$10.00 for each property tendered to the Treasurer Rene'e Kolb. Copies of the letters prepared by Treasurer Rene'e Kolb were attached and made a part of the November 2, 2020 minutes.

A rough draft of an Application for Zoning Permit for a structure to be placed on property at 504 Main Street, Glen Park, owned by Daniel Kibling was presented for approval. Upon motion made by Shane Wisner, seconded by Larry J. Brown, the Application for a Zoning Permit is granted. CARRIED.

Treasurer Rene'e Kolb reported that she found that Jason and Jennifer Bice, 686 Main Street, Glen Park had completed an Application for Zoning Permit for 14 X 16 crushed stone pad showing they would be building an Amish-built 12 X 14 shed on the back yard near border line of property. This Application for Zoning Permit was presented and granted at the August 6, 2018 meeting.

At the November 2, 2020 meeting Treasurer Rene'e Kolb presented for discussion and approval **Unpaid Property Taxes in the Towns of Brownville and Pamela as of October 31, 2020 to be re-levied to Jefferson County.** Upon motion made by Shane Wisner, seconded by Joan Postorino, the above re-levy in the amount of \$4050.91 was approved. A copy of the re-levy will be attached and made a part of these minutes when available. CARRIED.

Following the November 2, 2020 meeting, the unpaid tax re-levy **Unpaid Property Taxes in the Towns of Brownville and Pamela as of October 31,**

2020 to be re-levied to Jefferson County was changed from \$4050.91 to \$3804.31. The copy of the re-levy of \$3804.31 certified by the Board of Trustees on November 4, 2020. executed by Treasurer Rene'e Kolb, and notarized by Richard Parker on November 6, 2020. Upon motion made by Robert Washer, seconded by Larry J. Brown, the re-levy in the amount of \$3804.31 was approved. A copy of the re-levy is attached and made a part of these minutes.

Treasurer Rene'e Kolb reported to the Board of Trustees that five water meters have been incorrectly showing the amount of usage. A letter will be sent to the owners of the properties involved.

Upon motion made by Shane Wisner, seconded by Robert Washer, Treasurer Rene'e Kolb is authorized to pay all verified bills as authorized, evidenced by the bills, for each abstract approved by auditors (Trustee Shane Wisner and Mayor Stephen Macaulay) when presented by Treasurer Rene'e Kolb. The original abstracts will then be delivered by Treasurer Rene'e Kolb for review by Glen Park Board of Trustees and signed by them, dated the date of their individual signatures, and presented when available to Village Clerk Constance G. Hoard who will direct payment of the bills, a copy placed into Village Clerk Constance G. Hoard's files and the originals will be returned to Treasurer Rene'e Kolb for placement of an original of each abstract in her files:

Abstract General 6B	9150.35	
Abstract Sewer 6B	606.83	
Abstract Water 6B	552.71	
Abstract General 7A	45678.55	
Abstract Sewer 7A	24068.69	
Abstract Water 7A	10816.33	CARRIED.

There being no further business before the Meeting, the meeting was adjourned at 6:45 p.m. and the reading of the minutes was dispensed upon motion made by Larry J. Brown, seconded by Joan Postorino. CARRIED

Respectfully submitted,

CONSTANCE G. HOARD,
Village Clerk

