

MINUTES OF PUBLIC HEARING ON BUDGET

Minutes of Public Hearing held on April 4, 2022 on the Village of Glen Park Budget for the fiscal year 2022-2023. The meeting was held at the Municipal Complex, 642 Main Street, Glen Park. Mayor Stephen Macaulay called the hearing to order at 5:30 p.m.

ROLL CALL: MAYOR-ELECT STEPHEN MACAULAY, TRUSTEE SHANE WISNER, TRUSTEE-ELECT JOAN POSTORINO, TRUSTEE-ELECT LARRY J. BROWN, DPW SUPERVISOR AND GLEN PARK FIRE DEPARTMENT CHIEF RALPH SKINNER, RESIDENTS BARBARA A. WASHER, 514 Main Street, Glen Park, RODNEY MISCH, 106 Reeves Street, Glen Park, CHRISTOPHER FRAWLEY, 100 Huron Street, Glen Park,, and MR. MISCH, TREASURER RENE'E KOLB, and VILLAGE CLERK CONSTANCE G. HOARD.

No one appeared regarding the matter discussed at the public hearing on the budget.

Mayor Stephen Macaulay closed hearing at 6:01 p.m. upon motion made by Shane Wisner, seconded by Joan Postorino. **CARRIED.**

Respectfully submitted,

CONSTANCE G. HOARD

Village Clerk

MINUTES OF ORGANIZATIONAL MEETING APRIL 4, 2022

Minutes of Organizational Meeting of the Board of Trustees of the Village of Glen Park held on April 4, 2022. The meeting was held at the Municipal Complex, 642 Main Street, Glen Park. Mayor Stephen Macaulay called the meeting to order at 6:02 pm.

ROLL CALL: MAYOR-ELECT STEPHEN MACAULAY, TRUSTEE-ELECT JOAN POSTORINO,) TRUSTEE-ELECT LARRY J. BROWN. TRUSTEE SHANE WISNER, DPW SUPERVISOR AND GLEN PARK FIRE DEPARTMENT CHIEF RALPH SKINNER, RESIDENTS BARBARA A. WASHER, RODNEY MISCH, 106 Reeves Street, Glen Park CHRISTOPHER FRAWLEY, 106 Huron Stret, Glen Park, TREASURER RENE'E KOLB, and VILLAGE CLERK CONSTANCE G. HOARD.

The oaths of office were administered by Village Clerk Constance G. Hoard to Mayor-Elect Stephen Macaulay, Trustee-Elect Joan Postorino and Trustee-Elect Larry J. Brown, for two year terms. Thereafter, Mayor Stephen Macaulay and Trustees Joan Postorino and Larry J. Brown entered the meeting.

Upon motion made by Shane Wisner, seconded by Larry J. Brown, the reading of the minutes for March 7, 2022 was dispensed with and the minutes were accepted as presented by Village Clerk Constance G. Hoard. CARRIED

Mayor Stephen Macaulay presented resignation letter received from Trustee Robert Washer, as of April 1, 2022. Upon motion made by Shane Wisner, seconded by Joan Postorino, Robert Washer's resignation was accepted.

A discussion concerning Rodney Misch's frozen water line was had.

Following the Budget Hearing which had been opened at 5:30 p.m. and closed at 6.01 p.m. Mayor Stephen Macaulay presented the Budget for consideration.

Upon motion made by Joan Postorino seconded by Larry J. Brown, the budget is hereby adopted with the following tax rates:

Town of Brownville	\$5.0763589	
Town of Pamela	\$9.2291643	CARRIED.

A copy of the budget will be filed with the Village Clerk when available from the Treasurer Rene'e Kolb.

Mayor Stephen Macaulay presented the following policies to the Board of Trustees for review and re-adoption, No changes were presented. Upon motion made by Shane Wisner seconded by Joan Postorino, the following policies were re-adopted by the Board of Trustees. CARRIED.

Investment Policy adopted April 3, 1993..

Glen Park Village Board & Mayor's Appointment list for 2022-2023. Upon receipt of the resignation from Trustee Robert Washer, Mayor Stephen Macaulay accepted the resignation with regrets and appointed Barbara A. Washer Trustee to fill the balance of Robert Washer's term of office by election in March, 2023. Upon motion made by Larry J. Brown, seconded by Joan Postorino, the appointment was agreed upon. Village Clerk Constance G. Hoard then administrated the oath of office to Barbara A. Washer as Trustee for one year (the remaining term originally held by Robert Washer.) Barbara A. Washer then entered the meeting. CARRIED.

Standard Work Day & Reporting Resolution RS 2417-A as prepared by Treasurer Rene'e Kolb and presented to Village Clerk Constance G. Hoard for signature and Village Seal for annual review and consideration in compliance with original resolution enacted February 4, 2013. Treasurer Rene'e Kolb had **Resolution RS 2418** indicating the Standard Work Day Resolution for Employees which includes

Department of Public Works Supervisor 8 hours,
Department of Public Works Laborer 8 hours,
Treasurer/Tax Collector/Deputy Clerk 8 hours,
Board of Trustees 8 hours,
Zoning Officer 6 hours,
Police Officer 8 hours,
Clerk 8 hours,
Health Officer 6 hours.

The **Standard Work Day Resolution for Employees RS 2418** as prepared by Treasurer Rene'e Kolb will be presented to Village Clerk Constance G. Hoard for signature and attachment of the Village Seal thereto for its annual review. CARRIED.

A copy of the Resolution will be posted at the main entrance to the Village Office for at least 30 days by Treasurer Rene'e Kolb. Village Clerk Constance G. Hoard's **Standard Work Day file** had been left in Treasurer's Rene'e Kolb's possession in 2016 and will continue to remain in the possession of Treasurer Rene'e Kolb. CARRIED

Auto Reimbursement will be at the federal rate.. The original motion was made by Board of Trustees at their meeting on April 1, 2002. CARRIED.

Resolution for Advance Approval of Claims for payment of public utility service, postage, freight and express charges. This resolution was originally adopted at the April 5, 1993 meeting of the Board of Trustees of the Village of Glen Park. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board of Trustees disallows. The resolution was re-adopted at the October, 2020 organizational meeting..

Resolution for Attendance at Schools and Conferences for education benefiting the municipality by all elected and appointed officials, as well as employees of the Village of Glen Park. Pursuant to General Municipal Law Section 77-b municipal officers may attend schools, conferences and

seminars conducted for the benefit of the local government. However, attendance is not authorized, nor can reimbursement be applied for, unless the Board of Trustees approves the attendance in advance-the original resolution was adopted April 2, 2018.

The Village of Glen Park Procurement Policy supported by Resolution No. 2 Adopting Local Law 1 of 2019 dated April 1, 2019 Authorizing the Use of a Best Value Award Methodology for Purchase Contracts which should be reviewed annually by the Village Board at its organizational meeting or as soon thereafter as is reasonably practical.

Mayor Stephen Macaulay presented Application for Zoning Permit from Christopher Frawley, 100 Huron Street, Glen Park for a wood privacy fence around back half of property, upon the recommendation of Public Works Supervisor Ralph Skinner, dated 4/4/2022 No fee was charged by Treasurer Rene'e Kolb. Upon motion made Shane Wisner, seconded by Larry J. Brown the Zoning Permit was granted. A copy of the Application for a Zoning Permit will be attached to the minutes. CARRIED.

There being no further business before the Organizational Meeting, the meeting was adjourned at 6:15 p.m. upon motion made by Joan Postorino, seconded Larry J. Brown CARRIED.

Respectfully submitted,

CONSTANCE G. HOARD, Village Clerk

MINUTES OF REGULAR MEETING APRIL 4, 2022

Minutes of Regular Meeting of the Board of Trustees of the Village Glen Park . held on April 4, 2022 The meeting was held at the Municipal Complex, 642 Main Street, Glen Park. Mayor Stephen Macaulay called the hearing to order at 6:20 p.m.

ROLL CALL: MAYOR STEPHEN MACAULAY, TRUSTEE SHANE WISNER, TRUSTEE JOAN POSTORINO, TRUSTEE LARRY J. BROWN, TRUSTEE BARBARA A. WASHER, DPW SUPERVISOR AND GLEN PARK FIRE DEPARTMENT CHIEF RALPH SKINNER, TREASURER RENE'E KOLB, and VILLAGE CLERK CONSTANCE G. HOARD.

Board of Trustees discussed the recent letter received from resident Harold Rozanski , 616 Church Street, Glen Park concerning the letter sent by the Village of Glen Park to all sewer users in the village.

Mayor Stephen Macaulay stated that Police Officer Larry Jobson's report for the month of March, 2022 had been left for review by the Board of Trustees and filing with the Village Clerk Constance G. Hoard.

Upon motion made by Joan Postorino, seconded by Larry J. Brown, Treasurerer Rene'e Kolb is authorized to pay the invoice to the Village of

Glen Park, 642 Main St. Watertown, NY 13601 from Bach & Co. 11176 County Route 9, Clayton, NY 13624 dated 3/10/2022(and approved 4-5-2022) for “Debbie Merrick, 113 Reeves Street Dug up curb stop and sawed main waterline to curb stop” in the amount of \$1405.00. copy of the bill will be attached to the minutes when available and become a part thereof.
CARRIED.

Glen Park Fire Department Chief Ralph Skinner gave an oral report concerning the reimbursement payment of \$7500.00 received from the Town of Pamela with regard to previous Town of Pamela fire scene damage to 800 feet of Glen Park Fire Department hose.. Glen Park Fire Department Chief Ralph Skinner also reported that they had received the Town of Pamela fire contract FUNDS in the amount of \$51,759.00. Upon motion made by Joan Postorino, seconded by Shane Wisner, the Village of Glen Park Board of Trustee authorized the contract. A copy of the contract will be filed with Village Clerk when available. CARRIED.

Treasurer Rene’e Kolb presented the report for month of March, 2022. Upon motion made by Shane Wisner, seconded by Larry J. Brown the Treasurer’s Report was accepted as presented. CARRIED.

Treasurer Rene’e Kolb presented Revised Utilities Charges Warrant dated April 4, 2022 in the amounts of:

\$ 7,225.11	Water
22,001.55	Sewer
<u>6,091.20</u>	<u>DANC</u>

\$35,317.86 Total Warrant.

Upon motion made by Shane Wisner, seconded by Larry J. Brown, Mayor Stephen Macaulay is authorized to execute Revised Utilities Charge Warrant which replaces Utilities Charge Warrant which had been authorized at the previous meeting (March 7, 2022).. CARRIED.

Mayor Stephen Macaulay presented appointment of Constance G. Hoard, Registrar and Rene’e Kolb, Deputy Registrar. Upon motion made by Larry J. Brown seconded by Joan Postorino, The appointments are agreed upon, CARRIED.

Treasurer Rene'e Kolb reported she had delivered the bills to be audited to the Auditors, ((Mayor Stephen Macaulay and Trustee Shane Wisner) as shown on original and a copy of the following abstracts for processing:

Abstract General 10A	14825.22
Abstract Sewer 10B	1 903.03
Abstract General 10B	18208.73
Abstract Water 10B	756.42
Abstract General 11A	11776.81
Abstract Sewer 11A	3025.49
Abstract Water 11A	45.57

Treasurer Rene'e Kolb reported that the March, 2022 Abstract General 10A, due to incorrect date requested on the report, was in error and later signed by the Board of Trustees was in error. The Abstract General 10A initialed by the Board of Trustees on April 2022 is correct.

Upon motion made by Larry J. Brown , seconded by Joan Postorino, Treasurer Rene'e Kolb is authorized to pay all audited bills reviewed by the Board of Trustees on the dates opposite their initials and as directed by Village Clerk Constance G. Hoard. A copy of the abstracts are attached and made a part of these minutes and the original returned to Treasurer Rene'e Kolb for her files. CARRIED.

Upon motion made by Larry J. Brown seconded by Joan Postorino, there being no further business, the reading of the minutes for information was dispensed with and the meeting was adjourned at 7:05 p.m. CARRIED

Respectfully submitted,

CONSTANCE G. HOARD
Village Clerk

