

Minutes of Regular Meeting of the Board of Trustees of the Village of Glen Park held January 8, 2024 due to legal holiday on the first Monday of the month, New Year's Day, at the Municipal Complex, 642 Main St., Glen Park. Mayor Stephen Macaulay called the meeting to order at 6:00 p.m.

ROLL CALL: MAYOR STEPHEN MACAULAY, TRUSTEE SHANE WISNER, TRUSTEE JOAN POSTORINO, TRUSTEE LARRY J. BROWN VIA FACETIME, AND TRUSTEE BARBARA WASHER, GLEN PARK FIRE DEPARTMENT CHIEF AND DPW SUPERVISOR RALPH SKINNER, CODE ENFORCEMENT OFFICER DEREK WEAVER, TREASURER/DERPUTY CLERK RENEE KOLB, AND VILLAGE CLERK CONSTANCE G. HOARD.

Glen Park Fire Department Chief Ralph Skinner gave a summary of calls for 2023. The total calls for 2023 was 135. A copy of the report is attached.

The fire department will be forming an engine committee to replace the 1996 KME engine. Fire Chief Ralph Skinner requested a member of the Board to be on the committee.

Code Enforcement Officer, Derek Weaver, reported an update on Laurentian Brokers LLC (John Kellogg), 680 Main St. Derek sent an email to Mr. Kellogg and CC the Board of Trustees and Treasurer/Deputy Clerk Renee Kolb on December 18, 2023 as a follow up to a telephone conversation. A copy of the email is attached. Derek also reported there is a potential buyer of the property and plans to make it into a single use home. The potential buyer plans on keeping the existing garage and tear down the wooden structure. The Board agreed to wait a month before referring to the Village lawyer.

DPW Supervisor Ralph Skinner reported a burning barrel at 624 Church St. Code Enforcement Officer Derek Weaver will look into it.

An email with an attached letter was received from John M. Hansen, Senior Risk Control Specialist, New York Municipal Insurance Reciprocal (NYMIR) on December 27, 2023 with recommendation as a result of recent Risk Control visit with DPW Supervisor Ralph Skinner. The recommendations from the visit are as follows:

1. Highway/DPW – Master Disconnect Switches must be installed on all heavy vehicles and equipment
2. Parks/Playground – surface beneath the playground equipment needs to be “impact friendly”

Board of Trustees responses are as follows:

1. Dump truck #2 does not have a factory installed master disconnect switch (the only vehicle without). Board requested DPW Supervisor Ralph Skinner to install one.
2. All playground equipment deemed unsafe will be removed this year by DPW.

DPW Supervisor Ralph Skinner will respond to the letter received. A copy of the email and letter are attached.

Upon motion made by Trustee Shane Wisner, seconded by Trustee Barbara Washer, Treasurer/Deputy Clerk Renee Kolb is authorized to pay DPW Supervisor Ralph Skinner a check for 40 hours compensation (overtime). CARRIED.

A discussion was held about replacing the 2015 dump truck/plow. Due to supply chain issues, backlog of orders this could possibly take two years to receive a new vehicle. DPW Supervisor Ralph Skinner will look into specifications.

DPW Supervisor Ralph Skinner requested letters to be sent to Dylin Cowles, 314 Main St. and Desiree Fuller, tenant of 402 Main St to remove the portable basketball hoops on Warren St. so the plow does not hit them. Mayor Macaulay directed Clerk Hoard to write the letters.

The December minutes were not presented by Clerk Constance Hoard.

Treasurer/Deputy Clerk Renee Kolb presented Treasurer's Report for month of December 2023 for review. Trustee Joan Postorino motioned and Barbara Washer seconded to accept the report as presented. CARRIED.

Budget transfers for Fiscal Year 2023-2024 were presented by Treasurer/Deputy Clerk Renee Kolb for review and approval. Upon motion made by Barbara Washer, seconded by Shane Wisner, Treasurer has been authorized to make transfers of the following:

Transfer to:	Treatment & Delivery, equipment	G8130.2	\$5,500.00
Transfer from:	Treatment & Delivery, contractual	G8130.4	\$5,500.00

Upon motion made by Mayor Stephen Macaulay, seconded by Trustee Shane Wisner Treasurer/Deputy Clerk was authorized to pay all bills as presented by the auditors and Board of Trustees. CARRIED.

General 7B	\$21,687.76	General 8A	\$15,519.24
Sewer 7B	1,627.87	Sewer 8A	8,424.25
Water 7B	170.41	Water 8A	10,347.28

Treasurer/Deputy Clerk Renee Kolb requested permission to attend the 2024 Local Government Conference sponsored by NYS tug Hill Commission at Turning Stone Conference Center on May 2, 2024 with an approximate cost of \$346.62. Trustee Shane Wisner motioned and Barb Washer seconded this request. A copy of the request is attached.

December's wage summary was signed by all Board members present along with Clerk Constance Hoard with one copy each for the Clerk and Treasurer/Deputy Clerk.

Trustee Shane Wisner will contact Cindy Parker and Vanessa Hoselton to see if they would serve as Election Inspectors at the Election March 19, 2024 from Noon to 9 p.m. at the Fire Building, 630 Main St., Glen Park, NY.

The Board discussed the format of all future minutes of the meeting with Clerk Constance Hoard. The Board agreed minutes need to be completed within two weeks on the meeting per Village Law.

Upon motion made by Larry Brown and seconded by Barb Washer, there being no further business the meeting was adjourned at 6:50 p.m.

Respectively Submitted,

Constance Hoard
Village Clerk

Renee Kolb
Treasurer/Deputy Clerk

