

Village of Glen Park
642 Main St.
Glen Park, NY 13601
Board of Trustees meeting
February 5, 2024
Minutes

Mayor Stephen Macaulay called the meeting to order at 6:00 PM.

Present: Mayor Stephen Macaulay, Trustee Shane Wisner, Trustee Barb Washer, Trustee Larry Brown via Facetime, DPW Supervisor/Glen Park Fire Chief Ralph Skinner, Code Enforcement Officer Derek Weaver, Clerk Constance Hoard and Treasurer/Deputy Clerk Renee Kolb.

Clerk Hoard did not present December minutes or corrected January minutes. A lengthy discussion was held over the issues of the minutes. The Board decided Treasurer/Deputy Clerk Renee Kolb would also start taking minutes. Ongoing discussions throughout the meeting. The Board expects the December 2023, January and February 2024 minutes within the next two weeks.

Zoning Enforcement Officer Derek Weaver gave an update on Laurentian Brokers LLC (John Kellogg), 680 Main St. As reported in January there is a potential buyer of the property. The buyer is in the process of a Freedom of Information Law or FOIL request from the Department of Environmental Conservation (DEC) for records of spill and clean up, including spill closure letter for spill #13-07096 due to the previous gas station.

Fire Chief Ralph Skinner reported the fire department had ten calls during the recent wind storm on January 9th and 10th when power was lost. They have formed an engine committee consisting of Fire Chief Ralph Skinner, 1st Assistant Chief Scott O'Riley, 2nd Assistant Chief Ed Lafountain and President Carolyn Marlowe. To represent the Board Larry Brown was appointed to the committee.

DPW Supervisor Ralph Skinner requested two compensation checks. Trustee Shane Wisner motioned and Barb Washer seconded to pay the two compensation checks.

Follow up from January's meeting DPW Supervisor Ralph Skinner requested to keep the swings at the Robert J Thomas Park. The DPW will dig out and put the down the correct safety material around the swings this summer. The rest of the playground equipment will be removed. Upon motion by Trustee Shane Wisner and seconded by Barb Washer the swing at the Robert J. Thomas Community Park will stay and a safe pad around the swings will be installed.

Treasurer/Deputy Clerk Renee Kolb presented a preliminary budget with explanations of changes.

The Brownville/Glen Park Library dropped off a letter requesting any donation for the upcoming budget. Trustee Shane Wisner motioned and Barb Washer seconded to include in the budget a \$1,000.00 donation to the library.

Trustee Shane Wisner motioned and Barb Washer seconded to appoint Cindy Parker and Vanessa Hoselton as election inspectors at the Village Elections on March 19.

Trustee Barb Washer motioned and Trustee Shane Wisner seconded to approve the January Treasurer's Report.

January's wage summary was signed by all Board members present along with Clerk Constance Hoard with one copy each for the Clerk and Treasurer/Deputy Clerk.

Upon motion made by Trustee Barb Washer and seconded by Trustee Shane Wisner Treasurer/Deputy Clerk Renee Kolb was authorized to pay the audited and approved abstracts as follows:

General 8B	\$25,349.25	General 9A	\$17,128.46
Sewer 8B	1,474.56	Sewer 9A	1,162.72
Water 8B	201.86	Water 9A	72.84

Treasurer/Deputy Clerk Renee Kolb informed the Board that MunicPay, our vendor who collects online water/sewer invoices has been acquired by Autoagent Data Solutions. The transition should be complete by the end of June 2024. The fee collected from users should not change at this time. No fee is charged to the Village for this service. The email notification is attached.

Treasurer/Deputy Clerk gave the Board a preliminary March newsletter.

Upon no further business Trustee Shane Wisner motioned Trustee Barb Washer seconded to adjourn at 6:58 PM.

Respectfully Submitted,

Renee Kolb
Treasurer/Deputy Clerk

